

FILMING IN NEPAL

Introduction • Existing Rules • The Process • Filming Permit Application Form

INTRODUCTION:

Filming in Nepal can be an awesome experience, and it doesn't take much to get permission from the concerned authorities to shoot in Nepal if one is well acquainted with the basic rules and regulations of the same. First of all, foreign filmmakers are suggested to hire a local coordinator. Each coordinator then must represent the foreign filmmaker for obtaining any necessary permit. They are also responsible for representing the film company in any matter arising both during and after the completion of shooting in Nepal. Also, once you have chosen and hired a local coordinator, they will help you compile the necessary documents to present to the Ministry of Information and Communications, Film Development Board, Nepal and other offices on your behalf.

When a filming permit is granted, a Liaison Officer will be appointed by the Ministry of Information and Communications who is sent from the concerned government agencies to monitor as well as to give advice at the shooting locations. A filmmaker should be aware of the fact that filming is not allowed, under any circumstances, without acknowledgement of the Monitoring officer.

A nominal fee of Nepali Rupees 50.00 as permit fee (Nepali postal stamp) and Nepali Rupees 15,000.00 for censorship of visuals which have been filmed during the filming period are charged.

The filmmaker is required to pay the daily allowances, insurance, travel and accommodation expenses to the Liaison officer (Monitoring Officer). Likewise, payment for the services of the local coordinator is based on agreement between the coordinator and the filmmaker. Ministry of Information and Communications as well as Film Development Board, Nepal have no involvement in this agreement, including the setting of rates for any of the services provided.

A filming permit enables foreign filmmakers to shoot in Nepal, however separate permits or consent letters are required for shooting at specific locations such as national parks, reserve areas, historical places etc. All arrangements, as far as possible, should be made in advance of shooting dates.

Production companies shooting TV commercials, documentaries, music videos and TV programmes should apply for permission at Ministry of Information and Communications where the process of application will be completed within just two working days. For other types of productions like feature films, docu-dramas, TV dramas, and mini-series, application should be submitted at the Ministry of Information and Communications at least 14 days in advance as the script approval must be sought from the ministry.

EXTRACT FROM MOTION PICTURE (PRODUCTION, EXHIBITION AND DISTRIBUTION) RULES, 2057 B.S. (with AMENDMENT)

1. License to produce feature films shall remain valid for three years. As regards to other

films, the license shall remain valid for only a year.

2. Ministry of Information and Communications can depute a **Liaison officer (Monitoring Officer)** during the shooting of the film, and the producer should bear the cost of the Liaison Officer's ground or air transport, accommodation and daily allowance according to the rules. While shooting in the mountain region, necessary clothes, tools and medical facilities should also be provided which are non-refundable.
3. The film producer shall make an arrangement for NPR 300,000.00 worth of life insurance for the Liaison officer covering the entire tenure of outdoor shooting.
4. In case of accidents during the shooting period where the Liaison officer succumbs to injuries, the film producer must bear the cost of his/her medical expenses and a lump sum amount decided by the Compensation Decision Committee formed according to law which will not exceed NPR 200,000.00
5. In case the film producer is a foreign national, s/he must apply for permission at the nearest Nepali Embassy of Consulate General's Office before making a public show. NPR 15,000.00 or equivalent of that amount should be deposited as royalty fees in A/C 1-1-5-99 and NPR 500.00 as censor fees in the concerned office.
6. The film producer, in case a foreign national, must submit a copy of the film free of cost to the Ministry of Information and Communications.
7. During the shooting of the film, the presence of **Liaison Officer** is mandatory.

THE PROCESS

From **Ministry of Information and Communications**, you can obtain a filming permit.

Documents Required:

1. A letter made by the assigned local coordinator, informing the Secretary of Ministry of Information and Communications of the purpose of applying for shooting permit.
2. An assignment letter made by the foreign filmmaker, showing they have chosen and hired a local coordinator. Local coordinator's
3. An Application Form as prescribed by the rules affixing Nepali postal stamp amounting NPR 50.
4. Supporting documents needed for permit consideration:
 - Synopsis of the filming story. Story board for TV Commercials. Treatment for documentaries.
 - Theme (concept) and Lyrics for music videos.
 - Details of content and objectives of programme presentation for TV programs.
5. Name-list, passport numbers, positions and arrival date of foreign film crew with bio-data.
6. A schedule of filming in Nepal specifying exact dates and locations (for all types of productions)
7. Equipment list with values for custom clearance.
8. Consent letters of concerned organisations:
 - Consent Letter of Department of Archaeology if filming in archaeological places like Kathmandu, Patan, Bhaktapur, Changunarayan, Durbar Squares, Boudhanath, Lumbini, Swayambhunath etc. For filming in these areas, Department of Archaeology will

- appoint one liaison officer who should be paid NPR 200.00 everyday as allowance.
- Consent Letter of Pashupati Development Fund Office, Gaushala, Kathmandu if filming in the Pashupatinath temple area.
 - Consent letter of Sanctuary Fund if filming in Annapurna Conservation Areas.
 - Consent letter of Ministry of Culture, Tourism & Civil Aviation if filming is to be done in **upper Mustang and upper Dolpa**. The fees is **US \$5000.00** per each place.
 - Consent letter of Department of Wildlife Conservation, Babarmahal, Kathmandu if filming in conservation areas.
 - Consent letter of Lumbini Development Fund if filming in Kapilvastu (Lumbini), birth place of Lord Gautam Buddha.

 - **LOCATION CHARGES** may depend upon the location where the filmmaker is going to film.

 - **Authorisation letter** to the Travel Agency/Local Domestic Film Production Company, as a **local coordinator** by the producer.

<< **FILMING PERMIT APPLICATION FORM** >>

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DATE:

To,
THE SECRETARY,
Ministry of Information and Communications (Government of Nepal)
Singhdurbar, Kathmandu, Nepal.

I hereby apply for the permission to produce the following film in Nepal in accordance with the Motion Picture (Production, Exhibition and Distribution) Act, 2026 B.S. and the Rules framed under it.

1.	APPLICANT'S NAME:	
	Permanent Home Address:	
	Temporary Address in Nepal:	
2.	PASSPORT NO. : (Issuing Office & Date):	
3.	IF THE APPLICANT IS ORGANISATION OR COMPANY, REGISTRATION NO., DATE AND OFFICE ADDRESS:	
4.	PROPOSED FILM'S;	
	Name:	Type:
	Language:	Technology:
5.	NAME OF THE STORYWRITER:	
6.	IF THE STORY WAS PUBLISHED, PUBLISHER'S NAME:	
7.	SONG WRITER'S NAME: (if any)	
8.	WHETHER THE NAME OF THE FILM COINSIDES WITH THE FILM ALREADY PRODUCED OR PROPOSED FILM :	
9.	NUMBER OF ARTISTS:	Nepali: Foreigners:
10.	NUMBER OF TECHNICIANS:	Nepali: Foreigners:
11.	ESTIMATED COST OF THE FILM:	
12.	AIM OF FILM PRODUCTION:	
13.	OTHER MATTERS, if any:	
14.	LOCATION (Filming Areas):	
15.	START DATE OF FILMING: Daily Program (ITINERARY):	
16.	SYNOPSIS (to be attached):	
17.	AUTHORIZED TO (Agency/Personal):	
	Address (Tel./Fax./E-mail/URL):	
18.	CONSENT LETTER from Storywriter of his/her heir (to be attached):	

SIGNATURE OF THE APPLICANT:

Date:

Office Seal: